

# Washakie County School District #1

## Section 504 - District Procedure

### Action Steps:

1. Student referred for Section 504 consideration and Building Intervention Team (BIT) notified.
2. School personnel assess and determine student eligibility for Section 504 consideration followed by the Building Intervention Team (BIT) evaluating criteria for eligibility.
3. Principal notifies parent/guardian and provides written notice of student/parent rights and FERPA.
4. Building Intervention Team (BIT) addresses Accommodation Considerations.
5. Building Intervention Team (BIT) meets with parent/guardian, reviewing Accommodation Considerations and providing a Student Accommodation Plan.
6. Parent/guardian agrees to the Student Accommodation Plan. (Consent Not Required)
7. School implements the accommodation plan.

### Flow Chart:

